

Shameless borrowed from the Rochester University web site and edited to make it useful for our purposes:

Join a Zoom meeting

Step 1

If you received a meeting invitation containing a link to a Zoom meeting, click the link to be connected to Zoom. The link will look something like this: <https://zoom.us/j/250379098> (the number will be different for each Zoom meeting, so make sure you have the correct meeting invitation – check date and time) Our Bible Study will have the same meeting link for each week, so you will only need to confirm that you have the link for Friday Morning Bible Study.

If you have not received an invitation, go to zoom.com, and click join a meeting. (you will need to have the meeting ID handy)

Step 2

If it is your first time joining a Zoom meeting, you will be prompted to download and install the Zoom client. After the download completes, run the application to start the Zoom client. You should be able to join a meeting without setting up a personal Zoom account.

Step 3

Click Join A Meeting to manually enter the meeting ID, your name, and Join the meeting.

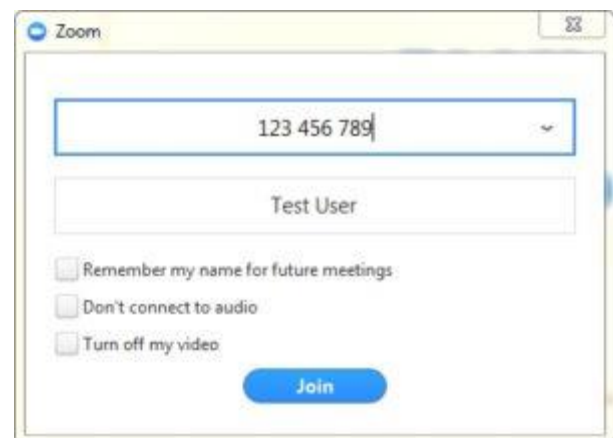
Join a Meeting



Meeting ID or Meeting Room Name

Your meeting ID is a 9, 10, or 11-digit number

Join



Zoom

123 456 789

Test User

Remember my name for future meetings

Don't connect to audio

Turn off my video

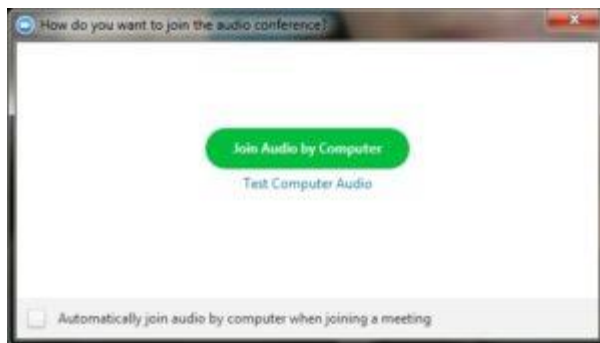
Join

Or Click Sign In to log into Zoom and join your meeting.



Step 4

Click the preferred audio option based on the choices available to your meeting.



You have now successfully joined the meeting.

Some notes for as you join the meeting:

- Join using the computer audio, unless you are phoning into the meeting
- When you join the meeting, you will need to begin your video and audio. If you move your cursor to the lower left of the Zoom window you should see a camera icon and a microphone icon. If they have a line through them, your audio/video are muted. Click the camera icon to start the video feed so others can see you.
- Because background noise is much louder than it seems, it's a good idea to keep your audio muted until you are ready to talk. You will be able to hear everyone else, even with your audio muted.
- To "unmute" your audio, either press and hold the space bar, OR use control-a to mute or un mute, OR use your cursor to click the microphone icon in the lower left of the window.
- You can tell if you are "muted" by looking at your "box" in the video feed – it will note if you are muted.